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# Tennessee Preparatory Academy

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## **2018/19 Parent/Student Handbook**

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# Introduction

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A message from the President of Tennessee Preparatory Academy

Tennessee Preparatory Academy is a dream that has been in the making for over 10 years. It has taken lots of blood, sweat, tears and sacrifice to get to this point. I couldn't be prouder of everyone that is on my team and of all the students past, present and future that have given Tennessee Prep a chance to make their dreams come true.

In high school, I gave basketball my all. I studied the game and spent countless hours in the gym perfecting my craft.

Even at a young age, I understood the importance of investing in myself and my goals. Unfortunately, I was rejected from the high school basketball team year in and year out due to politics and situations that were out of my control. This missed opportunity fueled my drive to be successful even when other people counted me out. This is the very premise that launched Tennessee Prep. I wanted students from all over the world that were counted out to have an opportunity to make something of their perceived failures or missed opportunities. Fortunately for me, I did get the opportunity to play collegiate basketball at the community college and division II levels.

At Tennessee Preparatory Academy we understand that every student is unique with various backgrounds. Our experienced faculty is committed to embracing the inherent qualities of each student. We are a strong, ambitious and faithful organization, where strong bonds are formed between teacher and coach. During their time at Tennessee Prep, our students stretch themselves academically, push beyond their boundaries mentally, build friendships that last a lifetime, and develop a strong sense of self.

Our graduates go on to play college basketball at the level that matches their hard work and capabilities. It is here that they use the tools taught at Tennessee Prep to establish themselves as leaders, young men/women of substance, and collaborative learners.

I invite you to explore the outstanding educational opportunities and top tier athletic experiences Tennessee Preparatory Academy has to offer our students in grades 9-12 and Post Graduate. If you have any questions, or would like to visit us, do not hesitate to email us or call us at 901-504-5206.

Thank you for your interest in Tennessee Preparatory Academy

Fondly,

Harold Rayford  
President of Tennessee Preparatory Academy

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# Purpose and Goals of Tennessee Preparatory Academy

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Tennessee Preparatory Academy's purpose is to provide quality education to students and families that wish to attend classes in a Christian based environment. Our goal is to educate our students in a unique way in which they are not focused on staying afloat in their studies, but rather they thrive by building upon their existing skills and abilities. We also strive to provide athletic training that is of the highest caliber. This one on one instruction propels our students and

## Overview of Tennessee Preparatory Academy

Tennessee Preparatory Academy is a 501 (c)(3) organization, that was founded in 2015. Our academy is designed to nurture, motivate and cultivate the skills of our students. We accomplish this by setting an academic goal with an advisor, and building on this idea through collegiate classes and/or SAT/ACT prep courses. Our students also, have a rigorous daily training schedule to take their passion and skill for basketball to new heights. Lastly, we enrich our student's character, by getting involved with the local community via volunteer opportunities. The graduate from Tennessee Preparatory Academy will have the following:

**Confidence**-This will manifest both on and off the basketball court, because of their realization of self-worth and pride in their hard work.

**Leadership Skills**-The graduate will stand out in social and academic settings as a leader, due to the creative thinking that is promoted within our program.

**Maturity**-The time that students dedicates while a part of our program will allow them to grow as individuals. The graduate will leave with the knowledge of how to approach a variety of situations with morality, make ethical decisions and capitalize on their strengths.

### Non-Discrimination Statement

Tennessee Preparatory Academy does not discriminate based on race, gender, color, or national/ethnic origin in its admission policy. As a Christian based school we evaluate and select students based on academic ability, compatibility with the goals, purpose, beliefs and philosophy of Tennessee Preparatory Academy.

## Statement of Faith

1. We believe the Bible to be the inspired Word of God and our standard for faith and practice.
2. We believe in God as revealed in the Bible. He, as our eternal heavenly Father, is the author of truth, love, and faith.
3. We believe in the deity of the Lord Jesus Christ, in His virgin birth, in His sinless life, in His vicarious and atoning death, in His bodily resurrection, and in His second coming.
4. We believe in the Holy Spirit who empowers for service and reveals Jesus in us.
5. We believe that man was created in the image of God, fell through disobedience, and is saved through faith in Jesus Christ.

## Board of Directors

Tennessee Preparatory Academy is fully managed by our Board of Directors. This board meets quarterly and works hand in hand with the staff (and each other) to make decisions, implement policies/procedures, schedule events and raise valuable funds for Tennessee Preparatory Academy. The following are the 2018/19 Board of Directors

Jackie Knowles	Elise D. Forbin
Deborah Manners Green	Mike Fields

## Location/Climate

Tennessee Preparatory Academy's office is located in the Clark Tower of Memphis.

Our office is located approximately 20 minutes from the legendary and history Beale Street. We are a quick drive away from some of the most popular tourist destinations in Memphis, such as the Lorraine Hotel, The National Civil Rights Museum and BB Kings.

A temperate climate encourages year-round outdoor activities with mean high temperatures ranging from the low 50s for December/January to the 90s for July/August.

# Academic Calendar

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## Fall 2018

<b>Calendar Event</b>	<b>Date</b>	<b>Classes Held</b>	<b>Additional Details</b>
First Day of Classes (High School)	August 6 <sup>th</sup>	Yes	
First Day of Classes (Post Graduate)	September 4 <sup>th</sup>	Yes	
Labor Day	September 3 <sup>rd</sup>	No	
Fall Break	October 8-12	No	
Veterans Day	November 12	No	
Thanksgiving Break	November 21-23	No	
Final Exams	December 17 <sup>th</sup>	Yes	
Winter Break	December 20 <sup>th</sup> – Jan 2 <sup>nd</sup>	No	

## Spring 2019

<b>Calendar Event</b>	<b>Date</b>	<b>Classes Held</b>	<b>Additional Details</b>
Martin Luther King Jr Holiday	January 21 <sup>st</sup>	No	
President's Day	February 18 <sup>th</sup>	No	
Spring Break	March 11 <sup>th</sup> -15 <sup>th</sup>	No	
Graduation	May 17 <sup>th</sup>		

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# Admissions

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Tennessee Preparatory Academy is a school for Christ and is dedicated to training the next generation of Christian leaders. We strive to achieve academic and spiritual excellence as we guide the students entrusted to us. In order to provide a successful model for the principals that are taught at the academy our Administration asks that each family of a Tennessee Preparatory Academy student attend church regularly (preferably at least once a week) (Heb. 10:25). We believe that the consistency of seeing parents and teachers emphasizing the importance of church attendance benefits the student.

## **Admission Procedures**

1. Complete Application <https://pdf.ac/aQd574>
2. Admissions Interview—Explanation of philosophy, curriculum and beliefs.
3. Attend an Open House Event or Schedule a private tour of the campus.
4. Forms are given to parents: Parent Student Handbook, Welcome Packet, Registration, Tuition Contract, School Calendar
5. Administration explains that the Handbook must be read and signed by both parents and the student before a child is admitted.
6. Forms must be returned with the Enrollment Deposit (non-refundable) Welcome packet must be returned with the necessary documents (listed in packet). A Signed Parent Student Agreement from the last page of the Parent Student Handbook must be returned.

## **Re-enrollment**

Students currently enrolled will be given the opportunity to register for the coming year approximately one month before enrollment is opened to new students. No student currently enrolled is automatically guaranteed enrollment for the coming year. Each application for re-enrollment will be approved at the sole discretion of Tennessee Preparatory Academy.

## **Withdrawal/Dismissal**

A student may be withdrawn for any reason with a written notice of three days. Tennessee Preparatory Academy has the right, for any reason, to ask the student to withdraw with notice of three days. This provision is separate and apart from suspension or expulsion under the school's discipline policies.

If a student is withdrawn or asked to withdraw the tuition paid is non-refundable.

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# Academic Information

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Tennessee Prep teaches students to discover knowledge and the learning process for themselves, while giving them all of the tools/resources to do so. We are a small learning community that has created a seamless transition from prior learning institutions that enhances academic achievement. Teachers and support staff are all dedicated to the success of our students.

Tennessee Preparatory Academy is dedicated to the pursuit of academic excellence. We use a combination of the ABEKA curriculum (Pensacola Christian College Press), ACE curriculum (Accelerated Christian Education) and Bob Jones University Curriculum. We use the ACE curriculum as our primary source for courses. ABEKA and Bob Jones University course offerings are used as additional course offerings.

All students from grades 9 through 12 take the Stanford Achievement Test each spring to measure academic dexterity in each of the core subjects. These standardized tests allows teachers to monitor the learning of the students.

## Pledges

Each day, students will be required to pledge to the American flag, the Christian flag and the Bible, as follows:

### **AMERICAN FLAG:**

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands; one nation under God, indivisible, with liberty and justice for all.

### **CHRISTIAN FLAG:**

I pledge allegiance to the Christian flag, and to the Savior for whose kingdom it stands; one Savior, crucified, risen, and coming again, with life and liberty to all who believe.

### **BIBLE:**

I pledge allegiance to the Bible, God's Holy word. I will make it a Lamp unto my feet and a Light unto my path. I will hide its words in my heart that I might not sin against God.

## Curriculum Overview

Our academic program emphasize reading, writing, mathematics, history, science/health, and language arts. Character building and Bible are also part of the daily instruction. The Accelerated Christian Education Curriculum specializes in educating the child according to his/her academic needs. All the core subjects, as well as several electives are offered. In addition to the academic curriculum, students will receive teacher specified assignments and field trips to enhance the learning process.

The King James Version of the Bible is used in class, chapel and for Bible memory. Each student should have their own copy of the King James Version of the Bible. Students will memorize a Scripture passage each month.

## Standardized Achievement Tests

The first week of every school year consists of taking all 4 (Mathematics, Reading, English, Spelling) A.C.E (Accelerated Christian Education) Diagnostic Test. This test gives us a benchmark of all student's academic level and areas in which we need to focus.

In February of every school year Tennessee Preparatory Academy administers the Stanford Achievement Test to each student grades 9-12. This is a nationally recognized test and allows us to identify any areas of weakness as well as providing a base from which progress can be gauged from one year to another.

## Graduation Requirements

Tennessee Preparatory Academy students require 22 credits to graduate with a diploma.

## Report Cards, Progress Reports, Conferences

Report cards are issued every 9 weeks. A parent may request a conference if they have any questions/concerns regarding their students grades. Progress reports may be sent home to inform parents when help is needed.

## Grading Policy

Tennessee Preparatory Academy uses letters to indicate quality of academic work. —A is the highest grade; —D is the lowest passing grade, except when a —C is required. The grade —F indicates a failure to meet the minimum requirements of a course. Grade distinctions and quality point values are:

<b>Grades</b>	<b>Meaning</b>	<b>Percentage</b>
A	Excellent	90-100
B	Good	80-89
C	Average	70-79
D	Poor	69-60
F	Failure	0-59

## Reporting of Grades

At mid-semester and at the end of the semester, faculty members submit grade reports to the Registrations Office. At the end of each semester, grades are provided.

### Calculating the Cumulative Average

Determinations of scholastic standing are generally based upon a cumulative grade point average, which appears on each student's permanent record. The cumulative grade point

average is calculated by dividing the total number of grade points or quality points earned in academic courses by the total number of academic credit hours attempted at Tennessee Preparatory Academy.

## **Transcripts**

Upon the completion of the school year, students will receive their academic transcript, which verifies the classes taken, classes in progress and credits awarded for each course.

## **Transcript Revision Policy**

End of quarter grades are final and not subject to change by reason of a revision of judgment on the instructor's. A new examination or additional work undertaken or completed after the end of the quarter will not affect final grades. Changes may be made at any time to correct an error in computation or in transcribing, or where some part of the student's work was overlooked; that is, if the new grade is the one that would have been entered on the original report had there been no mistake in computing and had all the pertinent data been before the instructor, the change is a proper one.

# General School Policies:

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## Hours of Operation

School hours are Monday-Friday (8:30 a.m.- 3:00 p.m)

## Attendance:

Attending classes on a regular basis is a foundation for academic success. Regular attendance is imperative if students are to achieve their maximum potential. All students who are absent from school must bring a written note from their parent/guardian stating the reason for the absence. A student, having 9 or more absences in a given school semester may receive no credit for the semester. An exception may be considered by Administration if extenuating circumstances exist.

## Acceptable excused absences:

- Personal illness of student
- Death or serious illness of an immediate family member of the student
- Recognized religious holidays
- Validated court appearances
- Verifiable medical, dental or optical appointments

## Unexcused Absences:

- Suspensions (In School Suspensions and Out of School Suspensions)
- All absences not verified by written note
- Individual situations will be decided at the discretion of the administration.
- Class work and assignments must be made up.

Students are expected to be on time and ready to begin their instruction at the appropriate time. Excessive absences and or tardiness will result in a parent conference.

## Absent Work:

A student shall be allowed the opportunity to make up ALL work and classroom tests (or their equivalent) in the event of an excused absence. All make up assignments must be completed and submitted no later than one (1) week after the students return to school. The President can grant exceptions due to special circumstances.

## Late Work:

The late work will be evaluated and permitted on a case by case basis according to the teacher and administration staff.

## **Extra Credit:**

The late work will be evaluated and permitted on a case by case basis according to the teacher and administration staff.

## **Textbooks:**

Students will be issued learning materials in the classes in which they are required. In the event that a workbook is lost or damaged a student will be charged for the cost to replace it. Failure to pay for damaged or lost textbooks/workbooks will result in the withholding of academic transcripts.

## **Homework:**

Tennessee Preparatory Academy understands that homework is an integral part of your student's education. Homework that is assigned will be meaningful and promote the students abilities to master the subject matter and concepts being taught in the classroom. Teachers will evaluate and grade the homework soon after it is assigned and completed. This will ensure that the student has the opportunity to better understand the subject matter prior to moving on to the next concept.

We ask that all parents/guardians assist as much as possible with student's homework. We ask that you keep the lines of communication open when needed regarding any/all concerns regarding homework.

## **Lunches and Snacks**

Tennessee Preparatory Academy partners with a local school cafeteria (Aladin Food Services) (Health dept approved) that provides healthy meals to our students. In addition to hot lunches served, our building has drink machine and snack machines with a variety of snacks for sale. Students/Parents can opt out of lunch for the day and order lunch at a local restaurant (over 15 options within a 3 mile radius).

## **Cell phones:**

Students are prohibited from using/accessing their cell phone devices during school hours. Cell phones can cause great distraction and disrupt the classroom; therefore we do NOT allow them during school hours. It is recommended that students turn off and put away all electronic devices, upon entering the building. In the event of an emergency, or a parent needing to contact their student, they will have full access to administration and teaching staff's contact information so that we can notify your student.

## **Dress Code:**

Tennessee Preparatory Academy requires appropriate dress from students and staff. The following guidelines must be adhered to:

- Students are expected to come to school neat and clean (bodies, hair, clothes)
- Skirt lengths should be a minimum length of arms extended at the student's side. This is called the fingertip rule.

- Graphic T-shirts with profanity, obscene or offensive language and drug or gang paraphernalia is prohibited.
- Belts must be buckled with no sagging pants.
- Hats are not to be worn inside the building.

# Standards of Conduct/ Classroom Policies

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## **Courtesy**

Christians are called to treat everyone with respect and to show proper deference to those in authority. Conduct such as talking back, sarcasm addressed to those in authority, complaining, gossiping, vulgarity, cursing, or discouraging others is not acceptable at Tennessee Preparatory Academy and will be corrected through discipline (demerits).

## **Classroom Behavior**

Students are expected to come to class dressed appropriately, prepared, and on time. To be prepared, the student must have paper, writing utensil, homework completed, and the books necessary for that day's work. Disruptions to the class routine will not be tolerated. Articles not related to class work are NOT permitted without prior permission from a school administrator. Administration may confiscate any article deemed unsafe or a detriment to the school environment.

Students must respect Academy teachers and staff, as well as their fellow classmates. Teasing, name-calling, bullying, and other forms of harassment will not be tolerated at school or on any form of social media or internet site. No knife, gun, or other weapon may be brought on school property. Possession of a weapon at school or any school activity may result in suspension or immediate expulsion.

## **Electronic Devices**

Music, CD's, mp3 players, iPods, tablets, toys, hand-held games, etc., have no place in the classroom or at any school sponsored activity unless permission is granted. (This includes any and all hand-held electronic devices.)

## **Honor**

Students are expected to be honorable in their character, which would not allow for lying, cheating, stealing, deception, forgery, gossip (in person or social media), or poor stewardship. Cheating will result in a zero for that assignment (whether the student was *doing* the cheating or *allowing* the cheating). Claiming any other person's work as your own, even in homework, is considered cheating.

Students are expected to respect the school property. This includes proper treatment of desks, furnishings, computers, books, walls, etc. Parents may be called on to cover replacement or repair expenses. Parents are expected to model behavior for their student that aligns with and reinforces the conduct expected of their students.

## **Physical Contact**

Proper Christian conduct toward another student, of the opposite sex or same sex, is important and is emphasized at Tennessee Preparatory Academy. No romantic physical contact (holding hands, putting arms around each other, kissing, etc.) will be permitted on school grounds, in vehicles, or at school activities or functions. Further, placing hands on another person is not acceptable. This includes, but is not limited to: pushing, shoving, hitting, kicking, scratching, and biting.

## **Godly/Worldly Pursuits**

Tennessee Preparatory Academy strives to teach our students how to live a Christ-centered life by being a part the world without becoming a part the world. Therefore, use of alcohol, tobacco, illegal drugs and/or misuse of legal drugs, reading and/or watching pornography, or immodest behavior are all activities from which our students are expected to abstain both on and off campus. Students are to abstain from any illicit sexual contact between members of the same sex or the opposite sex.

Conduct which is prohibited at school is equally prohibited away from school. Christianity is consistent across the board. It is not acceptable to have one set of rules for church and school and another set of rules for everyday life. Regardless of whether the prescribed activity takes place at or away from school, the student is equally subject to discipline for those actions, up to and including expulsion.

## **Use of Drug or Alcohol Prohibited**

Use of, distribution or possession of items such as tobacco, alcohol, drugs and mood-altering substances is forbidden and may result in immediate expulsion. Tennessee Preparatory Academy holds to the belief that the actions of students should be above reproach both on and off campus. Because this standard is vital to the testimony of the individual, the church and the school, the Administration reserves the right to administer drug tests as needed. Random drug testing may be administered by the Academy at any time during the school year. In addition, drug testing may be used when situations indicate that students may be participating in drug related activities. A positive drug test will result in a five day Out of School Suspension (OSS), and a second occurrence will result in immediate dismissal.

## **Personal Belongings**

Students are allowed to bring personal items to school, however staff members will not be responsible for articles stolen. School authorities (President, Coaches, Teachers) may perform general inspections of desks, at any time without notice, without student consent, and without a search warrant.

Tennessee Preparatory Academy reserves the right to search the student's person and belongings in the event the school suspects the student possesses an unapproved item. Personal belongings include: backpacks, purses, pockets, etc. and may also extend to the automobiles of driving students. The registration of a student constitutes parental consent to such searches. All personal searches will be performed in a manner that is respectful, discreet and decent.

# Discipline Policy

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## Home and School Cooperation

Tennessee Preparatory Academy believes that the task of ensure proper conduct is shared between both parents and staff of Tennessee Preparatory Academy. Our staff makes every attempt to ensure that our students are compliant, however the parents of our students must bear the bulk of the responsibility.

## Conduct Offenses

- Excessive Talking in class
- Disruptive Behavior while in class or other organized activity
- Excessive tardiness to class
- Inappropriate behavior in facility
- Physical contact of any sort that could/does result in injury (example play fighting)
- Incomplete school work
- Refusal to complete school work or participate in education activities
- Disorderly behavior
- Dress code violation
- Disrespect of other students in any form
  - Cheating
  - Stealing
  - Use of or possession of drugs, alcohol or tobacco either on or off campus
  - Willful disobedience in open defiance of authority
  - Profanity, Obscene language (spoken, written or gestures)
  - Repeated occurrences of misconduct
  - A continued negative attitude and bad influence upon other students
  - Vandalism
  - Fighting/Inflicting bodily harm to other students
  - Skipping class or leaving school property without permission
  - Sexual teasing or harassment
  - Bullying or threatening another student

- Racism or blatant discrimination
- Physical contact – kissing, hugging, holding hands, etc.
- Use of or possession of any type of weapon or dangerous item on campus (gun, knife, Taser, etc.)
- Threats or inappropriate comments made to another student/teacher/staff member inside or outside of school, on or off campus. (This includes suggestive drawings or pictures)
- Unapproved use of electronic devices
- Insubordination

### **Disciplinary Methods**

Tennessee Preparatory Academy operates on a demerit system. Demerits are earned daily for discipline or academic offenses. Each day the student starts with a zero. Demerits earned result in detention time or loss of activity as stated below:

1 demerit – none

2 demerits – none

3 demerits – 20 minutes detention/ loss of activity

4 demerits – 30 minutes detention/ loss of activity

5 demerits – 40 minutes detention/ loss of activity

6 demerits – 50 minutes detention/ loss of activity

7 demerits – 60 minutes detention/ loss of activity

8 demerits or more in one day – one day of suspension, one day loss of activity & Parent Conference Call

Parent/staff communication and cooperation will be an important part of the discipline process. Discipline for infraction of the school policies is solely on a case-by-case basis. Some violations are of greater consequence than others and may require different methods of discipline. Any suspension day will be an unexcused absence.

Students who are dismissed from Tennessee Preparatory Academy may not be considered for re-enrollment during the current school year. Parents will need to meet with the President and write a letter to the Administrative Director for re-enrollment to be considered for the next school year.

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# Student Services

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Tennessee Preparatory Academy offer students an array of quality services while they attend our academy. In the event that a student opts to live on campus the following amenities are provided:

- Academic Instruction based on your grade level and academic plan
- Workbooks
- Townhome style living accommodations on a college campus.
- 24-hour gated security
- Three (3) hot meals in cafeteria (unlimited serving portions)
- In home laundry facilities
- Campus Identification
- Library and Computer Lab Access
- Gymnasium Access
- Indoor Pool & Weight Room Access (by schedule)
- Personal Training/Trainer Sessions (by schedule)
- Athletic equipment
- Athletic training and elite coaching

All Tennessee Preparatory Academy Day students have access to the following amenities:

- Academic Instruction based on your grade level and academic plan
- Textbooks/Workbooks
- Library and Computer Lab Access
- Gymnasium Access
- Personal Training/Trainer Sessions (by schedule)
- Indoor Pool & Weight Room Access (by schedule)
- Campus Identification

## Student Athletics

Tennessee Preparatory Academy currently offers basketball as an extra-curricular activity. Our Basketball team plays local and national preparatory teams during the season.

## Student Activities

Tennessee Preparatory Academy will host the following activities during the 2018/19 school year:

- Delta Fair Day
- Breast Cancer Awareness Walk
- Memphis Classic Basketball Tournament
- Senior Trip

In addition to school activities, Tennessee Preparatory Academy participates in monthly community service. We primarily work with St. Jude Children's Research Hospital and The Memphis Union Mission, however we accept volunteer projects from other organizations as well.

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# Financial Information

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Tennessee Prep is a private academy that offers only the best quality services and personnel to ensure our students success. Every student that attends Tennessee Preparatory Academy has a Tuition Account. Tuition contracts are administered by our Administrative Director whom complies with our Executive Board of Directors and Our President Harold Rayford.

## **A COMPLETE LIST OF TUITION/FEEES CAN BE FOUND IN THE TUITION CONTRACT**

### **Live-in Students:**

Total Tuition is \$ 16,500.00. This total includes:

- \$ 4,500.00 Enrollment Deposit
- Three Daily Meals, Monday-Sunday in Dining Hall
- Room & Board
- Academic Instruction
- Travel Expenses (Hotel & Transportation)
- Tournament Entry Fees
- Insurance

### **Day Students:**

Total Tuition is \$ 12,500.00. This total includes:

- \$ 4,500.00 Enrollment Deposit
- Academic Instruction
- Travel Expenses (Hotel & Transportation)
- Tournament Entry Fees
- Insurance

### **Payment Options**

One payment by cash, check, or credit card for the entire school years tuition on or before August 1st. A discount of \$100 will be given for all families who use this option.

Semester – Two payments by auto-draft for one-half the school years tuition. The first payment is due on July 1st, the second due on or around January 1st.

Monthly – Ten monthly payments by Electronic Fund Transfer. On the first day of every month from July through May the monthly tuition amount will be automatically transferred from any savings, checking, or credit card account. Tuition is considered late on the fifth day of the month. Please Note:

### **Delinquent Accounts**

All tuition payments are considered late on the 5<sup>th</sup> day of the month. No special payment schedules will be offered. Checks returned for non-payment will result in a \$75 service charge. An account becomes delinquent after 30 days and will require an immediate meeting with the parents to arrange for the account to be paid in full. Report cards and test scores, along with transfer of records, will not be honored for students with past due accounts. Accounts must be current for a student to re-enroll the following year.

### **Scholarship**

Tennessee Preparatory Academy does not accept Financial Aid or any government loans at this time. We do have a reserve of scholarship funds available on a first come first serve (merit and financial need) basis. All parents interested in financial assistance with tuition, must apply online <https://pdf.ac/5VhYU7>.

All Applications are reviewed and approved by our Board of Directors.

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# Core Curriculum

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Tennessee Preparatory Academy aligns with the Tennessee State Board of Education rules, regulations and minimum standards. To earn a regular high school diploma, students must meet the minimum standards and earn the following 22 units of credit:

•English	4 units
•Mathematics	4 units
•Science	3 units
•Social Studies	3 units
•Wellness	1 unit
•Physical Education	0.5 unit
•Personal Finance	0.5 unit
•Electives	3 units
•Foreign Language	2 units
•Fine Arts	1 unit
<b>Total</b>	<b>22 units</b>

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# Description of Courses

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The following is a detailed description of the courses offered through Tennessee Preparatory Academy.

## **Mathematics:**

The mathematics curriculum provides a logical, orderly method of taking the student from the known to the unknown. Regular, systematic testing and evaluation promote mastery of the material. Using the individualized system of learning, each student can succeed and develop his/her full potential. Your student will be encouraged to recognize God as the God of order and of absolutes.

- **Algebra I**  
Basic Algebraic concepts are introduced in a carefully structured way so as to make the learning material understandable. This curriculum includes principles for logically solving, transposing and canceling algebraic equations.
- **Algebra II**  
This advanced study in algebra includes: Parabolas, hyperbolas, permutations, logarithms and matrices. Students learn to operate with radicals, fractions, equations, arithmetic and geometric sequences. This approach is practical, enabling the student to use his reasoning abilities. The program effectively equips the student with necessary knowledge to excel in the real world.  
Prerequisite: Algebra I
- **Geometry**  
Geometry develops the deductive reasoning powers of students. It reviews previously learned material and introduces new concepts.  
Prerequisite: Algebra I
- **Trigonometry**  
This trigonometry course is a six-PACE, interactive-learning experience for the student. Through the use of a graphing calculator, the student is able to solve realistic problems about our universe. The student will come to view his calculator as a learning companion as he/her enjoys learning more mathematics.  
Prerequisite: Algebra I and II and Geometry
- **Pre-Calculus**
- **Calculus**
- **Personal Finance**

## **English:**

The English curriculum develops optimum language skills through its balanced scope and sequence. Each level moves students step by step, continually building on traditional grammar and usage concepts. Ongoing review and testing provide regular evaluation of the student's

progress in thinking, reading and writing skills. Each unit integrates Biblical and character-building principles.

- **English I**

In this course the student will enjoy learning about the history of the English language. They will also be challenged by the comprehensive review of grammar, including emphasis on basic sentence patterns and the eight parts of speech. They will review and practice punctuation and capitalization along with verb conjugations. Writing skills are again emphasized as students are encouraged to think analytically and to write with clarity.

- **English II**

This course will begin with an intensive study of the four kinds of paragraphs and practice in writing each. From there, students move on to biography and autobiography, with a detailed reading and study of God's Tribesman and the Hiding Place providing examples.

- **English III American Literature**

This course follows the chronological presentation of American literature. Included are Christian writers whose works are not found in most other American literature courses. Students learn how to evaluate an author's philosophy and style.

- **English IV English Literature**

In this 12<sup>th</sup> level English course students will learn what constitutes good literature. All twelve PACEs provide examples and analysis of the best literature from various writers and literary periods of British literature. Students learn how to evaluate a writer's style and technique and find reading of classical works enriching and enlightening. Grammar is also an integral part of the course with thorough review of parts of speech, sentence structure and proper usage.

### **Science:**

A major area in education where the humanist influence is especially seen is science. At Tennessee Preparatory Academy the student learns basic concepts and principles that are expanded throughout all levels. He learns this in the context of how the principles apply to God's physical creation and to everyday life. The curriculum takes the students natural curiosity about his physical environment and helps him build a solid foundation upon Biblical principles.

- **Biology**

When God created the earth, he filled it with a vast array of living creatures. This course explores the wonders of that living creation. Included are studies of birds, mammals, fish, amphibians, reptiles, worms and more. A study of the human body includes all body systems as well as genetics and embryology.

- **Physical/ Environmental Science**

This course presents a clear and understandable language of science and is an introduction to chemistry. Upon completion of this course the student will have a better understanding of science.

Prerequisite: Algebra I

- **Chemistry**

Students are introduced to the science of chemistry. All units view the material from a Biblical perspective and provide necessary helps.

Prerequisite: Physical/Environmental Science and Algebra I

- **Physics**

The basics of physics are practical, interesting and understandable in this inclusive course. Topics such as states of matter, gas laws, electrochemistry and more are taught.

Prerequisites: Algebra I and Physical/Environmental Science

### **Social Studies:**

Science of the study of people, their activities, customs and institutions in relationship to other people. Social studies include history, economics, geography and government. This is an especially important subject for high school students, as they will study materials that will inspire and challenge them to become responsible citizens.

- **World Geography**

This course teaches the location, geographic features and evolution of the world's countries and continents.

- **World History**

From creation to the present this course is viewed from a Biblical perspective. The view includes ancient civilizations, the Middle Ages, the Renaissance, colonialism, the age of revolution, spiritual awakenings and the missionary outreach.

- **American History**

An appreciation for Biblical influence develops as the student views American history from the colonial period to the present. Beginning with discovery of the New World, the study includes the war for independence, the Jacksonian Era, the war between states, etc.

- **US Civics**

The students have a responsibility to the government. This course teaches them enough about the government to take part in this process. They will learn historical foundations of our government.

- **Economics**

This course introduces students to the Biblical foundations for the study of economic systems. The scope includes price theory, production, free enterprise, free trade, banking, investments, international trade, stewardship and government.

**Electives:**

- Christian Growth (1/2 credit)
- Introduction to Missions (1/2 credit)
- Life of Christ (1 credit)
- Thought Wars (1 credit)
- New Testament Church History (1 credit)
- New Testament Survey (1 credit)
- Old Testament Survey (1 credit)
- Practical Missions (1/2 credit)
- Accounting (1 credit)
- Business Math (1 credit)
- General Business (1 credit)
- Beginning Art (1 credit)
- Advanced Art (1 credit)
- Music (1/2 credit)
- Speech (1/2 credit)
- Collectivism (1/2 credit)
- The Constitution (1/2 credit if completed with collectivism)
- Health (1/2 credit)
- French (1 credit)
- Spanish I (1 credit)

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# Contact Information

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## CONTACT US

### *Tennessee Preparatory Academy*

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# Handbook Acknowledgement

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As Parents/Guardians we have been provided full and free access to the TPA Student Handbook, either online or a printed copy in its entirety. We have read and/or reviewed and/or discussed the handbook as parents and with our enrolled children in an age appropriate manner. We fully understand its content and our responsibility as an enrolled family with TPA.

We have read and understand the Standards of Conduct of Tennessee Preparatory Academy and agree that our child will abide by them both at and away from school functions. We agree to fully support the school in its enforcement of the Standards of Conduct. We understand that Tennessee Preparatory Academy is a Christian ministry organization; therefore, we agree not to make demands, threaten to sue, make any kind of accusation or complaint, or actually litigate any matter whatsoever relating to or resulting from the enforcement of the Standards of Conduct. To do otherwise would be a clear violation of Biblical teaching and practice.

We as parents/guardians agree to display and exhibit a cooperative spirit in regards to either student expectations or specific parent expectations throughout our child's/children's enrollment, whether on campus or off campus, and to voluntarily commit to requiring our child to abide by the policies, guidelines, and/or rules of Tennessee Preparatory Academy. We will prayerfully commit to a supportive and cooperative spirit, to be in harmony with the school, its Student Handbook, its Christian ideals, its Biblical standards of morals and character, and will direct and encourage our child to abide by them. We hereby pledge our full cooperation.

A Tennessee Preparatory Academy student, who is evaluated and determined by the Administration as "being out of harmony" with the goals, mission philosophy, Biblical principles of moral conduct or purpose of Tennessee Preparatory Academy, may be requested to withdraw or be dis-enrolled by the administrator/principal even though no specific breach of policy or rules are violated. Students will be expected to cooperate with the Student Handbook, class rules, policies and guidelines, as it pertains to their school enrollment and personal growth within the ministry of TPA & Christ.

If at any time we find ourselves out of harmony or in disagreement to the point of contention or irreconcilable discord, even though we may not agree, we will "lovingly agree to disagree" and will allow the school to operate within its preferences or policies. As parents/guardians, we are here and committed to TPA voluntarily and by our choice. If such disagreement or contention arises to a level unacceptable to us, we understand we are open to and free to choose to withdraw our child at any time.

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Name of Parent/Guardian

Signature of Parent/Guardian

Date